

## **NOTICE OF THE 34TH ANNUAL GENERAL MEETING**

Notice is hereby given that the 34th Annual General Meeting (AGM) of Samata Leather Complex Ltd. will be held on 31 December 2024, Sunday, at 11.00 AM through **Hybrid System** in combination of Physical Presence at Factory Premises, 120, Sher-E-Bangla Road, Hazaribagh, Dhaka-1209 and Online Connection using Digital Platform through the Link : <https://slclagm34.abcmeeting360.com> to transact the following business :

### **Agenda**

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June 2024 together with Auditors' Report thereon and the Directors' Report
2. To declare 0.40% Cash Dividend (i.e., Tk. 0.04 for each Ordinary Share of Tk. 10.00 each) for the General Shareholders (excluding Sponsors & Directors) for the year ended on 30 June 2024
3. To elect / re-elect Directors in place of those retiring
4. To approve the appointment of Managing Director
5. To appoint Auditors for the year 2024-25 and to fix their remuneration
6. To appoint / re-appoint Corporate Governance Auditor for the year 2024-25 and to fix their remuneration

By the order of the Board

Sd/-

Dated, Dhaka  
24 November 2024

**Mohammed Romzan Ali**  
Company Secretary

### **Notes :**

1. **Record Date for Meeting is 15 December 2024.** The shareholder whose name would appear in the CDS (Central Depository System)/Register of Members of the Company on the Record Date will be eligible to attend and vote at the Meeting and to appoint a proxy to attend and vote on his/her behalf, and also be entitled to dividend, if any, as per approval in the Meeting.
2. 1 Proxy form must be duly filled up and stamped for Tk. 100/- and submitted to the Registered Office of the Company at least 48 hours before the time fixed for the Meeting.
3. 1 Link of the Online / Digital Platform of the Meeting is <https://slclagm34.abcmeeting360.com> . The Link shall be opened for e-voting or making comments or queries 24 (twenty-four) hours prior to the time fixed for the meeting and shall remain open until conclusion of the Meeting. A Member shall be able to log-in through PC, Laptop, Tab or Mobile Phone providing respective Folio No. or BO Id. as User Name and No. of Shares as Password.
4. Members / Shareholders may download Soft Copy of Annual Report containing Directors' Report, Financial Statements, Notice and Proxy Form from the Website of the Company: [www.samataleather.com](http://www.samataleather.com) .
5. Members may submit their queries on any Agenda, if any, at the registered office of the Company preferably 72 hours before the time fixed for the Meeting.
6. Members and Proxies interested to join physically are requested to record their entry at the Meeting Venue in time.
7. No gift or benefit in cash or kind shall be paid/offered to the shareholders in the Meeting as per BSEC Directive No. SEC/CMRRCD/2009-193/154 dated 24.10.2013.